

Additional information regarding supporting documentation:

Personal Statements:

In your statement, please address the specific housing accommodation(s) you are requesting, and explain why the accommodation is needed.

Medical documentation:

All requests are based on disability. Disability-related requests (with the exception of *Service Animal* requests) require current (within 1 year) medical documentation to support the need for your accommodation(s).

All documentation should:

- (1) Verify the presence of a disability (i.e. a physical or mental impairment that limits one or more of the major life activities);
- (2) Verify functional limitations due to the disability, including the probable impact on your current/future living situation; and,
- (3) Address how long the condition is expected to last.

Credentials of the diagnosing professional must be listed on the document. Qualified diagnosing professionals may include: licensed physicians, psychologists, or other appropriate clinicians/specialists that have expertise in the diagnosis of your current condition, and follow established practices in the medical field.

Because disabilities and medical conditions can change over time, we ask that all documentation be current (within 1 year) and specific. The College reserves the right to request supplemental information in order to verify a resident's current functional limitations.

Additional requirements for content of medical documentation, based on request type –

- For **Mobility** Accommodations: For disabilities or disability-related need(s) that are not readily apparent, required documentation verifying your disability-related need(s). Documentation for requests regarding walking restrictions must include specific distance limitations.
- For **Dietary** Accommodations, documentation should consist of:
 - (1) Severity of condition, including a verification of what type of reactions are experienced; and,
 - (2) Verification of what the recommended accommodations for this condition are.

NOTE: For food allergies unrelated to any other medical conditions, laboratory results are a suitable form of medical documentation.

- For **Psychological/Health Related** Accommodations (including **Emotional Support Animals**), documentation should consist of:
 - (1) Verification of history of relationship with the clinician, including assessment dates; and,
 - (2) Verification that the request is reasonable by demonstrating how the accommodation will mitigate the functional limitations of your disability.

NOTE: For ESA requests, documentation must also include:

- (3) An explanation of how the clinician came to the conclusion that a support animal is necessary; and,
- (4) Verification that you can responsibly care for the animal.

Questions regarding supporting documentation for Accommodations can be addressed via phone:

(845) 575-3274

