

*Dear Parents,*

*The following information has been shared with your student about the upcoming Thanksgiving Break.*



**Thanksgiving Recess Resident Student  
Information**

**November 21, 2023 - November 26, 2023**

Dear student,

As you prepare for the upcoming Thanksgiving recess, we are writing to remind you of residence hall policies and procedures to help with your planning. Whether you are traveling or remaining in the Poughkeepsie area over break, we hope that you rest, relax, and come back refreshed.

## **POLICIES**

- Guests are not permitted in the residence halls starting on Tuesday November 21 through Sunday November 26, 2023.
- All residence areas will close for the Thanksgiving Recess on Tuesday November 21<sup>st</sup> at 7:00 P.M. and will reopen on Sunday, November 26<sup>th</sup> at 10:00 A.M.
- While the majority of our students will be traveling during break, we understand that in certain instances, it may be necessary for students to remain in campus housing. These include athletic commitments, jobs, student teaching, internships, or other significant travel distance from the College. Outlined below is the process for students to request permission to remain on campus.
- The Dining Hall will close at 3:30 P.M. on Tuesday November 21<sup>st</sup> and reopen at 4:30 p.m. on Sunday, November 26<sup>th</sup>.
  - Please see the [Marist College Dining Services website](#) for full details for break dining.

## **CLASSES**

All Tuesday DAY classes, including those that meet at 5:00 PM, will meet during their normal time except:

- Tuesday 11:00 AM classes do NOT meet
- Tuesday 3:30 PM classes do NOT meet.
- These **Wednesday** classes WILL meet on **Tuesday, November 21:**
  - Slot 5, Wednesday 8:00 AM classes meet at 11:00 AM
  - Slot 12, Wednesday 2:00 PM classes meet at 3:30 PM.
- There are no Tuesday evening classes.

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***The following information has been shared with your student about the upcoming Thanksgiving Break.***

## **INSTRUCTIONS FOR LEAVING FOR THANKSGIVING RECESS:**

Before you leave for the break you must:

- Close and lock windows and curtains
- Empty trash, recycling, and compost
- Unplug all electrical appliances (except refrigerators)
- Set heat to 65 degrees or a medium setting
- Lock your door
- Leave rooms in broom-cleaned condition
- Take all valuables home with you
- Complete any closing paperwork as directed by your Residence Director

Housing and Residential Life staff will conduct health and safety inspections of each residence area on Tuesday November 21. Rooms/apartments that have not been cleaned and/or found to have college policy violations will be documented and residents may lose Priority Points. *Marist College is not responsible for any theft or damage to personal property.* Please contact your Resident Assistant or Resident Director with any questions.

## **INSTRUCTIONS IF YOU ARE REQUESTING TO REMAIN IN HOUSING DURING THANKSGIVING RECESS:**

Anyone requesting to remain in campus housing during the break, including staying past closing or returning prior to opening, must complete the form on myMarist by 12:00 Noon, Friday, November 17<sup>th</sup>. You can find the form at the following link: <https://my.marist.edu/housing-residential-life> . Only requests submitted through this process will be considered.

If you are staying due to an athletic commitment, the Athletic Department will submit your name and room number to the Office of Housing and Residential Life by Friday, November 17<sup>th</sup>. You do not need to complete the online form. Please check with your coach to ensure appropriate accommodations have been arranged.

Please note that no food service and limited campus resources are available for students remaining on campus during the break.

**The Office of Housing and Residential Life wishes you and enjoyable, safe, and relaxing Thanksgiving Recess.**