

## **Marist College Outside Scholarship Policy and Procedure:**

Copies of outside scholarships, grants, and tuition reimbursement should be sent to the Office of Student Financial Services. The scholarship amounts are reflected as a part of the financial aid package, and will be applied against financial need, if applicable.

Unless otherwise indicated scholarship funds will be split equally between the fall and spring semesters. If funds are not expected until after the bill due date, a copy of the letter will allow you to deduct the scholarship from your bill. Please fax a copy of the award letter to (845) 575-3099 or mail a copy to:

Marist College  
Office of Student Financial Services  
3399 North Road  
Poughkeepsie, NY 12601

Please be sure the letter and check payment indicate the students name and Campus Wide ID (CWID).