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SECTION I - THE RESERVATION PROCESS

**Step One:** To be eligible to participate in the housing selection process for the 2017-2018 academic year students must submit a $200 Room Reservation deposit. The **$200 Room Reservation deposit must be made online** on the MyHousing portal of the MyMarist website. Deposits must be submitted successfully between February 13 at 9:00 AM EST and 5:00 PM EST on February 24, 2017. **Do not mail your deposit to the Housing Office, as deposits must be submitted online.**

*Please note the following:*

- If you want to apply for a deposit extension, you must meet with a representative in the Office of Housing and Residential Life in Rotunda 387 between February 13 and February 24.
- If you want to apply an existing credit on your account for your room deposit, you must meet with a representative in Student Financial Services between February 13 and February 24.

**Step Two:** Students must complete a Room Selection Form whether as part of a group or as an individual. You can download this form on your MyHousing portal on the MyMarist website.

**Step Three:** Students must submit their Room Selection Form to their Resident Director between 1:30 PM and 4:30 PM or during normal business hours in at the Office of Housing and Residential Life, Rotunda Room 387 on March 1 and March 2, 2017. The Room Selection Form must be completed accurately and completely and signed by all students when requesting housing as a group. If you do not submit your Room Selection Form to your Resident Director by the above deadline, then your appointment time will be scheduled last out of all the groups with the same priority point average.

*Important: Any communication you have with the Office of Housing and Residential Life regarding the Room Selection process must be in writing from your Marist Foxmail account. You may send e-mail to housing@marist.edu*

**PLEASE NOTE THE FOLLOWING:**

Current freshmen may request to live in Midrise, Upper and Lower West Cedar Townhouses, Foy Townhouses, Upper and Lower New Townhouses and select spaces in the North End Housing Complex.

Current sophomores and juniors may request to live in Fulton/New Fulton Street Townhouses or Building A, Building B, Building C and Building D.

You are not required to have a group large enough to occupy all the beds within a room/suite/apartment. You may select to go through the room selection process on your own as an individual. **Note that mixed groups of rising sophomore and rising upperclass students are not permitted through the standard Room Selection Process. All housing options are subject to administrative changes.**

**SELECTION OF A ROOMMATE:** Before applying for housing, you should carefully consider your choice of roommate(s) and/or housemate(s). These choices may have a dramatic effect on
your group’s priority point average, therefore greatly influencing the chances of receiving your preferred residence area. **Important: If a member of your group withdraws from housing and/or the college after you have received your final Room Selection Receipt, a revised Room Selection Receipt will be sent to all remaining group members with a revised priority point average. Revision of a group’s priority point total due to withdrawal of group members is continuous up until the posting of room selection times on March 30, 2017. For more information, see Section IV, the Assignment Process.**

**SELECTION OF A GROUP LEADER:** Each group of two or more students MUST choose a group leader to represent their group prior to the start of the housing selection process. An alternate group leader must be selected as well. A student going into the process as an individual is automatically the group leader. A group leader is responsible for handing in all forms and knowing **ALL** of the group’s housing preferences. After the forms have been submitted, receipts will be sent via Marist Foxmail to all group members by the Office of Housing and Residential Life. A **group leader must be available for contact during the entire summer and is responsible for making housing decisions for the entire group.**

**IMPORTANT PROCESS INFORMATION:** Appointment times for Room Selection will be in priority point order. If multiple groups have the same priority point average, the Housing Office will calculate each group’s Priority Point GPA to break the tie. Appointment times will be posted online, in each residence area, and outside the Office of Housing and Residential Life, Rotunda 387 on March 30, 2017 at 2:00 PM.

**THE DAY OF ROOM SELECTION:** The Room Selection process will take place in the McCann Recreation Center on Tuesday, April 4. A Group Leader or a Group Leader’s registered proxy is the only person who must be present on the day of selection. Group Leaders/designees should arrive at the McCann Center 15 minutes prior to their scheduled selection time. Housing staff will be available in the McCann Center to keep Group Leaders aware of remaining selectable housing options. Group Leaders should come prepared with at least three housing choices. Group Leaders should also be mindful of the possibility of splitting their group if a desired housing choice is no longer available. Groups do not have the option to voluntarily split on the day of Room Selection. The only time splitting of a group will happen is if your group cannot be accommodated together. If you would like to break apart from your group subsequent to the Room Selection process, refer to the Waitlist Section for further information.

When your group number is called, your Group Leader/proxy will approach the selection table and select housing based on available housing options. In order to conduct this process fairly and efficiently, each group will be given approximately 2-3 minutes to select their housing. Once again, it is extremely important that groups come prepared with at least three completely different options. Housing will fill to capacity all spaces within an apartment by combining groups of students before placing in a fully vacant apartment. This is done in order to accommodate full groups. If a group cannot select their housing within the allotted time, they will be asked to leave the selection table and the next group will be called. After a group has selected housing, the entire group will receive an electronic receipt to their Marist Foxmail account confirming their selected Fall 2017 housing assignment. **Current freshmen will receive on campus housing. A limited number of students will not receive their housing assignment on Room Selection Day, however these students are guaranteed college housing and will sign up for housing utilizing the Waitlist. These students in turn will receive their housing assignment during summer of 2017 in priority point order.**
SECTION II - IMPORTANT DATES

**Monday, January 30** - Individual priority points available.

**Monday, January 30 - Monday, February 20 12:00 PM EST** - Correction of priority points: Students should see their Resident Director (RD) regarding questions about Grade Point Average, Room Damage, Room Condition, and Residence Hall Council points. If you are in the process of a grade change that could impact your GPA points, be certain to inform your RD. Questions regarding Campus Involvement Points should be addressed to Student Activities. Questions regarding discipline should be directed to staff in the Office of Student Conduct. **There will be no priority point changes made after 12:00 PM EST on February 20.**

**Monday, February 13 - Friday, February 24** – Room Deposits can be made online at the MyHousing portal of the MyMarist website or on the Current Students page. Deposits must be submitted before 5:00 PM EST on February 24.

**Sunday, February 12- Sunday, February 19** - Room Selection Education Week: Please watch for postings of presentations to be held in your residence area.

**Wednesday, March 1 & Thursday, March 2.** - Room Selection Forms are submitted by students to their Resident Director at their office from 1:30 PM to 4:30 PM. Students may also submit Room Selection Forms to the Office of Housing and Residential Life in Rotunda 387 during normal business hours.

**Tuesday, March 7** – All group members will be sent a Room Selection Receipt via Marist Foxmail. We strongly encourage each group member to check the accuracy of the receipt.

**Thursday, March 9** – Last date to amend Room Selection Form in the Housing and Residential Life Office.

**Monday, March 13** – The final Room Selection Receipt mailed to group members via Marist Foxmail.

**MANDATORY** group leader meetings will be scheduled March, 21, March 22, and March 23. Current freshmen and new transfer group leaders must attend one session. Current sophomores and juniors students are not required to but are more than welcome to attend a session. Times and locations will be sent to group leaders via their receipts.

**Wednesday, March 29 5:00 PM EST** - Last date to withdraw from housing and receive full refund of Advance Room Reservation Deposit.

**Thursday, March 30 2:00 PM EST** - Selection appointment times will be posted outside the Housing and Residential Life Office, Rotunda 387, online, and in residence areas at 2:00 PM EST.

**Monday, April 3** – Special interest housing mini selection process. Times and location will be posted on Thursday, March 30.

**Tuesday, April 4** - Room Selection for Fall 2017 will take place in the McCann Recreation Center for current freshmen, sophomores and juniors. Note: no academic classes are scheduled for this day.

**Friday, May 26** - Last date to withdraw from housing and receive half refund of Advance Room Reservation Deposit.

For detailed information regarding early arrivals and of the early arrival schedule please check your MyHousing portal on MyMarist after July 30.
SECTION III - DINING PLAN OPTIONS

Marist Dining Services is pleased to announce new dining plans for the 2017-18 academic year with the option to dine at the Student Center Dining Hall or retail locations throughout campus, including the opening of the new retail servery at the North End Residence Complex. Modifications to plans were based on student feedback and offer greater flexibility through increased Thrifty Cash amounts. This fall, Marist Dining Services will offer Boars Head meat and cheese products at the dining hall deli servery, grass-fed turkey and pork products sourced within 200 miles of the college and increased fresh fruit in the Dining Hall. In addition, the Dining Hall will remain open until 9:30 p.m., Monday through Thursday in order to accommodate students arriving to the dining hall after evening classes.

Dining Plans:
Anytime Dining (formerly Carte Blanche) with $75 Thrifty Cash
This plan features Unlimited Dining and $75 Thrifty Cash, Preferred Pricing and 5 Swipe-n-Go/Guest Meals. All sophomore residents living in the Midrise Hall are required to be on this plan.

90 meals + $550 Thrifty Cash - this new plan replaces the former 130 meal dining plan and reflects a reduction in cost of approximately 20% from the current 130 dining plan.
This plan feature 90 meals anytime (an average of 6 meals per week) in the Dining Hall and $550 Thrifty Cash per semester.

60 meals + $325 Thrifty Cash
This plan features 60 meals anytime (an average of 4 meals per week) in the Dining Hall and $325 Thrifty Cash per semester.

30 meals + $215 Thrifty Cash
This plan features 30 meals anytime (an average of 2 meals per week) in the Dining Hall and $215 Thrifty Cash per semester.

15 meals + $200 Thrifty Cash
This plan features 15 meals per semester (an average of one meal per week) in the Dining Hall plus $200 Thrifty Cash per semester.

Note: Residents of Foy Townhouses, Townhouses H through M, Lower and Upper West Cedar, Upper and Lower Fulton Street Townhouses, Building A, B, C and D are pre-enrolled in the Apartment 15 Plan. Only students enrolled in their 3rd or 4th year of college housing may opt out of a dining plan. All other students are required to be enrolled in a dining plan based on their housing assignment.
SECTION IV - THE ASSIGNMENT PROCESS

Housing selection is divided into two categories: 1) current freshmen & 2) current sophomores and juniors.

Current resident freshmen are guaranteed college housing for their second year, as long as a room deposit has been paid by the appropriate date and the Room Selection Form has been handed in by the appropriate date; students will select housing according to their Priority Points.

Current resident sophomores and resident juniors will make selections for housing based on their priority points and the availability of space in college housing.

Whether a student chooses to apply for housing alone or with other students, priority points determine their status for selection into available housing spaces. A student applying alone relies on his/her individual priority point total. Students applying as a group rely on the group average to determine their status. Roommate pair averages are also calculated for students applying within groups.

The room selection process will take place in the McCann Recreation Center on Tuesday, April 4. More details will follow during the Room Selection Education sessions, February 12 through February 19 and at the Group Leader meetings on March 21, March 22, and March 23. Group Leader meetings are MANDATORY for Freshman and New Transfer group leaders who have not yet been through the Room Selection Process. If a Freshman or New Transfer Group Leader or Alternate Group Leader fails to attend the mandatory Group Leader Meetings, then the group’s appointment time will be scheduled last out of all the groups with the same priority point average.

Please be advised that all housing options are subject to administrative changes.

REMINDER – If approved, any student who remits a deposit after 5:00 PM EST, Friday February 25, 2017 will not be allowed to participate in the room selection process and will be placed through the Waitlist Process.

Women Mini Process

IMPORTANT The top groups of women may, if necessary, select their housing on Monday, April 3. Group leaders of these top groups will have their appointment time posted on Thursday, March 30 online, in their residence area, and outside the Office of Housing and Residential Life at 2:00 PM. If your group leader is not available at the appointment time, the alternate group leader or the group leader’s designee should be prepared to make housing decisions on the group’s behalf at the scheduled appointment time.

Transfer Students

Transfer students who enrolled in Fall 2016 will have their campus involvement priority points earned in the Fall 2016 semester doubled, not to exceed 8 total points. This step is taken to accommodate Fall transfer students because these students did not have the opportunity to earn priority points in the Spring 2016 semester. Resident transfer students who enrolled in the Spring 2017 semester do not have priority points, therefore Spring transfer students become “placeholders” when they join room selection groups. Placeholders do not impact their room selection group’s priority average positively or negatively.
Spring 2016
Those who participated in Marist International Programs/Marist in Manhattan in Spring 2016 will have their campus involvement priority points from the Fall 2016 semester doubled, not to exceed 8 total points.

Fall 2016
Those who participated in Marist International Programs/Marist in Manhattan in Fall 2016 will have their campus involvement priority points from the Spring 2016 semester doubled, not to exceed 8 total points.

Spring 2017
Students participating in Marist International Programs/Marist in Manhattan during the Spring 2017 semester follow the same Room Selection reservation process. You must designate a proxy to pick your housing at your selection time if you go through the Room Selection process as a group leader or as a single. All correspondence must come from your Marist Foxmail account. The Housing Office may act as your proxy if requested.

Fall 2017
Students participating in a Marist International Program/Marist in Manhattan during the Fall 2017 semester will receive information regarding the placement process in November for Spring 2018 housing placements. You must submit the Mid-Year Room Assignment/Change Form online to be added to the assignment list. Refer to the Mid-Year Room Assignment/Change Book online for additional information. If you do not want on-campus housing upon your return, in Spring 2018, you must notify the Office of Housing and Residential Life as soon as possible to process your paperwork.

IMPORTANT: If you are considering participating in a Marist International Program for the Fall 2017 semester, the Office of Housing and Residential Life recommends you submit a deposit prior to 5:00 PM EST on February 24, 2017 in the event your plans change and you need college housing. Please note that you have until March 29, 2017 to receive a full refund for your deposit. You have until May 26, 2017 to receive a half refund for your deposit.

Freshmen Florence Experience
Students currently participating in the Freshmen Florence Experience (FFE) will follow the same Room Selection reservation process. Students must submit their Room Selection Forms to the LDM office between March 8 – 9. Students residing at the Florence campus will be given an opportunity to participate in the Room Selection process via Skype on Tuesday, April 4. It should be noted that a proxy may be requested if you are the Group Leader or are going through the process as a single. Further information will be provided during the Room Selection Education session. Please see your RD for information regarding date(s) and time(s) of the session.
SECTION V – SPECIAL INTEREST HOUSING

There will be two special interest housing floors for the 2017-2018 academic year; the Marist Multicultural Floor and the Honors Floor.

The Office of Housing and Residential Life, with collaboration from the Center for Multicultural Affairs, is proud to offer Marist College students a new living and learning community for students of Sophomore, Junior or Senior class standing.

The Marist Multicultural Floor will bring together students of all backgrounds, cultures and identities in a welcoming and inclusive environment that celebrates diversity of thought, identity and expression. This floor is open to all students.

The Office of Housing and Residential Life, with collaboration from the Honors Program, is proud to offer Marist College students a new living and learning community for students of Sophomore, Junior or Senior class standing.

The Honors Floor will provide Honors Program students the opportunity to live and learn in this engaging community. The Honors Floor is open to any student currently apart of the Honors program.

Students accepted on to one of the special interest floors will select their room on Monday, April 3. Selection times and location will be posted on Thursday, March 30, 2017 on students’ MyHousing portal, outside of the Office of Housing and Residential Life, and in all residence areas.
SECTION VI - WAITLIST PROCESS

The Waitlist refers to the placement process of resident students during the summer for the upcoming Fall semester. If a housing option becomes available over the summer that matches your request, the Placement Committee will make an offer to the appropriate party via telephone when they get to your place on the Waitlist.

Process Information:

- Continuing resident students will participate in this process for one of two reasons.
  - Reason #1: You are not currently assigned a space (i.e.: space closed out on the day of Room Selection, you made a late deposit, etc.)
  - Reason #2: You have a current space assigned, however, you are interested in a different housing option.
- Should you fall into one of the above categories, you must submit the Waitlist Form located on the MyHousing portal at http://my.marist.edu before 12:00 PM EST on May 31, 2017.
  - This request form is to be used by all continuing resident students.
  - E-mailed requests will not be accepted at any time
- Continuing resident students can go on the Waitlist as a full group, a portion of a group, or as an individual.
- The Waitlist is compiled in priority point order.
  - IMPORTANT: Your group’s original priority point average from the 2017 Room Selection process will be used when making offers and placements.
    - In other words, whatever priority point average was listed on your final Room Selection Receipt will be the points used for any Waitlist request. Under no circumstances are priority points recalculated for the Waitlist process, even if you go on the Waitlist as an individual or portion of your original group.
  - If you do not have priority points (i.e.: you are a Spring 2017 transfer student), your request will be handled on a case-by-case basis.
- The Office of Housing and Residential Life maintains that there is no guarantee that requests will be accommodated.

Timeline Information:

- There are two (2) Waitlist processes that occur during Summer 2017.
- Continuing resident students can sign up for the first Waitlist online beginning April 10 – May 31 at 12:00 PM EST.
  - Placements and room changes for the first process are made from June 1 – June 30.
- Continuing resident students can sign up for the second Waitlist online beginning July 3 – July 31 at 12:00 PM EST.
  - Placements and room changes for the second process are made from August 1 until Fall Semester Opening.
- Waitlist requests do not roll over from the first Waitlist process to the second Waitlist process.
If you are still looking for different housing options by the time the first Waitlist process concludes, you may sign up to be considered for options during the second Waitlist process by completing the Waitlist Form online between the above dates.

- If a student/group is considering a move, they are strongly encouraged to submit one before the deadline. **Late requests will not be accepted at any time.** The Waitlist form will be unavailable immediately after the above deadlines expire.
- No changes are made in July between the two Waitlist processes.
  - Students are expected to withdraw during the month of July, which creates new vacancies and gives the Placement Committee the best opportunity to accommodate as many requests as possible.

**Common Types of Requests:**

The most common types of housing room changes are as follows:

1. In-house/suite swap (i.e.: one person in the A bedroom wants to trade spaces with one person in the C bedroom within the same house)
2. House-to-house/suite swap (i.e.: one person in the A bedroom of S4 wants to trade spaces with one person in B bedroom of Q4)
3. Requesting a specific space (i.e.: you know someone in Foy A4-C is withdrawing and you want to request that you fill that space)
4. Requesting a non-specific space (i.e.: you want to leave your current space, but you do not have a particular new room in mind)
5. Requesting a specific person (i.e.: your top priority is to live with a particular friend or group of friends, so you indicate that you will go anywhere, as long as it is with this particular person)
6. Filling a vacancy (i.e.: a vacancy opened in your house and you would like to request someone specific to fill the space)
7. Indicating that you do NOT want to live with someone. (i.e.: you have a vacancy in your house, and do not want a specific person to fill that vacancy)

**Information before you go on the Waitlist:**

- Be very specific when you complete the Waitlist form and provide detailed information. There is no character limit on any of the fields in the form, so please include all of the housing options and permutations for which you wish to be considered.
- Whether you are trying to move or anticipate a vacancy in your room/apartment, if there is a specific person(s) you cannot live with, be sure to list them in your request.
- Read your form prior to submitting and ensure that all of the information is accurate, including all phone numbers.
- Strongly consider whether or not you are willing to split from your group.
  - If you are willing to split, explain how you are willing to split in explicit detail.
Information after you go on the Waitlist:

- A copy of your submission confirming your Waitlist request is sent to your Marist Foxmail account. Please read this confirmation for accuracy and to be sure that your request has been processed.
- If you wish to amend your request after it has been submitted, you will need to submit the form in its entirety again.
  - Please note that although multiple submissions are permitted as a means of correction, you must indicate that you want the Placement Committee to consider your final submission only. Indicate that this is a resubmission by checking the “Yes” box when asked if this is a resubmission on the form.
- The Placement Committee will contact the Group Leader to make an offer. If the Group Leader is not available, the Placement Committee will contact the Alternate Group Leader.
  - If you split from your group and you are not a Group Leader, then you will be contacted as an individual.
  - The Placement Committee reserves the right to rescind any offer that would have been made should the Placement Committee be unable to reach you.
- Please note that if your group is contacted by the Placement Committee with an offer, the person contacted does not have the option to contact the rest of the group to make the decision. It is very important that members keep the Group Leader(s) actively informed of housing preferences. Offers are time sensitive.
- If the Placement Committee contacts your group with a housing offer, the option to decline the offer is available.
TOURS OF RESIDENCE AREAS

The Office of Housing and Residential Life is offering tours of the residence areas that are available for selection for the 2017 – 2018 academic year. Tours for current freshmen will take place at 12:00 PM on Wednesday, March 22 immediately following one of the group leader meetings. The tour will leave from the group leader meeting.

The Office of Housing and Residential Life strongly encourages students to take advantage of the opportunity to visit the residence areas at these times.

LEAVE OF ABSENCES

Residential students returning from a Leave of Absence should notify the Office of Housing and Residential Life with their plans to return via e-mail at housing@marist.edu. Please include the following information in your e-mail: Name, CWID, and your housing preferences. It should be noted that students who take a Leave of Absence are not guaranteed housing upon their return and are not eligible to participate in the Room Selection process. If a Leave of Absence student is granted housing, he/she will be placed over the summer.

WITHDRAWING FROM COLLEGE HOUSING

To withdraw from college housing, you must complete the Withdrawal Form located on the MyHousing link at http://my.marist.edu. Students lose residential student status when withdrawing from college housing for any of the following reasons: Move Off-Campus, Commute from home, Graduation, or Transfer to a different school. Students are no longer eligible for campus housing when students lose residential student status.

STUDENT CONDUCT SANCTIONS

To be eligible to participate in the Room Selection Process, you must have complied with all student conduct sanctions. As stated in the Student Code of Conduct, any students placed on deferred residence hall suspension or those that lost six (6) priority points or more may not be allowed to participate in the housing room selection process and may not be eligible for college housing. Incidents that occur during the Spring semester could impart a student’s eligibility to participate in the room selection process for the fall semester.

MEDICAL/SPECIAL NEEDS/COMFORT ANIMAL REQUESTS

All requests will be reviewed on a case-by-case basis and documentation of a special need or disability does not guarantee that your application will be approved. Assignments are made only if space is available. Assignments to a specific residence area cannot be guaranteed. Learning disabilities, attention deficit disorder, and many psychological disorders generally do not warrant special housing. All requests will be reviewed by the Director of Health Services, the Director of the Counseling Center, and the Director of Housing and Residential Life on a case-by-case basis. It should be noted that medical requests are for an individual only, not a group.
To submit a request for housing due to a medical issue, you must complete the form located on the MyHousing link at [http://my.marist.edu](http://my.marist.edu). Applications are due to the Office of Housing and Residential Life by May 1 and may not be considered after this deadline.

**ROOM SELECTION LIVE**

Room Selection Live is the online web application students can log into from any computer or mobile device. The link for the Room Selection Live web application will be located on the MyHousing portal at [http://my.marist.edu](http://my.marist.edu).

The Room Selection Live web application is divided into the following three sections: Major Process Announcement, Next in Line, and Residence Area Statuses. Group Leaders are highly encouraged to monitor this web application on the day of Room Selection. Resident students will receive important information about the Room Selection process as it progresses throughout the day. For example, if the Sophomore Male Process is running 20 minutes ahead of schedule, Group Leaders will know to arrive to the McCann Recreation Center 20 minutes earlier than their posted appointment time.

Students will also be able to monitor the availability of bedrooms and houses in real time as they close throughout the day. This will give groups the opportunity to make changes to their plans accordingly without having to be physically present in the McCann Recreation Center.

Room Selection Live is also available for mobile devices so that groups may monitor the process on the go.

**AVAILABLE SERVICES**

Students who are interested in carpet purchases, refrigerator and microwave rentals, and/or residence hall linens may find the link to these services in the Services Section located on the MyHousing link at [http://my.marist.edu](http://my.marist.edu). Students who utilize the carpet purchase service or refrigerator and microwave rental service will have these items delivered to their residence prior to their arrival in the Fall semester. Students purchasing residence hall linens, and/or approved Fire Shield surge protectors have the option of having these items delivered to the student’s home address or to the Marist College Campus Post Office.

The Office of Housing and Residential Life highly recommends that each resident student consider purchasing Supplemental Student Renter’s Insurance located on the MyHousing link at [http://my.marist.edu](http://my.marist.edu).
For students entering their sophomore year, priority points are accumulated from the fall semester of their freshmen year. For students entering their junior year, priority points are accumulated from the spring semester of their freshmen year and the fall semester of their sophomore year. For students entering their senior year, priority points are based on the spring semester of their sophomore year and the fall semester of their junior year.

Priority points for upper-classmen can be earned and lost from four (4) categories for a maximum total of 34 points.

Priority points for freshmen can be earned and lost from four (4) categories for a maximum total of 26 points (freshmen can only earn a maximum of 4 points for Campus Involvement and Room Condition as it only reflects one semester, the fall semester).

The GPA category is based on the cumulative GPA for the immediate previous spring and fall semesters within the same calendar year. For example, for the fall 2016 housing assignment process, the previous spring 2015 and fall 2015 semester grades will be calculated.

Problems with: GPA, Room Condition, Residence Hall Council and Discipline; See: Resident Director for your area.

Problems with: Campus Involvement; See: College Activities.

Priority point “ties” during the selection process will be decided by using G.P.A.

**AVERAGED SPRING AND FALL SEMESTER G.P.A.**

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**Room Condition and Room Damage (0-8 year, 0-4 per semester):**

Points for Room Condition can be deducted for failure to follow proper residence hall check out procedures, room cleanliness and fire safety violations. A maximum of 2 points can be deducted per semester for failure to check out properly.
**Discipline History Points:** 0-6

Any student on Deferred Residence Hall Suspension or has lost six (6) priority points or more in the category of Discipline, may not be allowed to participate in the housing room selection process and therefore not eligible for college housing. More information on housing eligibility will be included when Room Selection Information is posted to MyHousing which is located at my.marist.edu.

**Campus Involvement Points:** 0-8 per year

From three (3) categories described below:

* **Service:** 0-4/year (0-2 per semester) 8 service hours for 1 point, 16 service hours for 2 points

* **Leisure Activities and Fitness (includes Intramurals):** 0-4/year (maximum 2 point per semester)

* **Clubs, organizations and intercollegiate sports:** 0-5 per year (maximum 3 points in primary semester with a maximum 2 points in other semester).

While a student can earn a number of points, only a maximum of 8 points can be used towards priority point total for Campus Involvement.

A new freshmen student can earn maximum total of 26 priority points. A new student can only earn maximum of 4 points in the category of Campus Involvement and Room Condition as the process uses the previous Fall and Spring semester and, as new students, they can earn points in these two categories for Fall semester only.

**Description of points that can be earned for Clubs/Organizations/Intercollegiate Sports:**

1) A club/organization must complete minimum requirement of four (4) activities per semester in order to receive priority points.
2) Officers and varsity captains are eligible for maximum of 3 points during one semester (“in season”) and 2 points during the other semester (“off season”). Club members/athletes are eligible for maximum of 2 points per semester.

**Objective Criteria for Clubs/Organizations:**

**To earn 1 point:** Members must attend minimum of 50% of club/organization meetings for the semester and 50% of club/organization activities.

**To earn 2 points:** Members must attend minimum of 50% of club/organization meetings for the semester and 75% of club/organization activities PLUS the community service event.

**To earn 3 points (officers only):** Officers must attend 50% of club/organization meetings for the semester and 100% of club activities (which includes community service event). If officers do not complete all of the requirements to earn 3 points, they will be eligible to receive up to 2 points based on the criteria outlined above.
If officers do not complete all of the requirements to earn 3 points, they will be eligible to receive up to 2 points based on the criteria outlined above.

Other information

1. An incoming fall transfer student is awarded priority points as described above with the Campus Involvement points awarded for the fall semester. The points earned in each of the Campus Involvement categories (clubs, service, leisure activities/fitness) are then doubled, up to a maximum of 8 points. The double points may not exceed any maximums. For example, if a student earned 3 priority points for involvement in clubs/organizations/intercollegiate sports (single category) during a semester, the doubling of those points totals 5, not 6, as the maximum number of points allowed for that category is 5.

2. Room Condition points are awarded for both the fall and spring semesters with a maximum total of 4 points earned each semester. Students not residing on campus during either the fall or spring semester are awarded the maximum of 4 points for the semester not in residence.

3. A Spring semester transfer student will be assigned housing as per room selection guidelines.

4. FFE students (returning from the Florence, Italy campus) will receive 4 points per semester in the category of campus involvement.

5. A student involved in a study abroad program such as Marist International Programs or Marist in Manhattan, will have their Campus Involvement priority points earned within each of the involvement categories (clubs/organizations/intercollegiate sports; service; leisure activities/fitness) during the semester prior to leaving or returning back to campus doubled*. The doubled points may not exceed any maximums. For example, if a student earned 3 priority points for involvement in clubs/organizations/intercollegiate sports (single category) during a semester, the doubling of those points totals 5, not 6, as the maximum number of points allowed for that category is 5.

Additional information for the new Priority Point system is located at: https://www.marist.edu/studentlife/studentconduct/handbook/prioritypoints.html.